



Closing Request Form

Please send this form and the executed Initial Closing Disclosure to closings@flanagansatebank.com to schedule your closing after you have received the Clear to Close on your file.

Loan will close as: Broker/Wholesale Correspondent

Borrower:

Loan Number:

Address:

Closing Date:

Closing Time:

Mail Away Closing? Yes No (allow for extra days for delivery and funding; no rushes will be allowed on mail away closings)

Escrow Repair Holdback? Yes No **POA for Borrower or Co-Borrower?** Yes No

Important details the closer will need:

Closings can be scheduled for the 3rd business day after the day it is clear to close.

Example: Receive clear to close and you send in signed initial CD and closing request on Monday before 4 pm. The closing can be scheduled for Thursday. If you send it in on Wednesday the earliest you can close is Monday.

Please contact your Sales Manager or Account Manager for any questions or concerns