



VA Appraisal Ordering & NOV

When ordering a VA appraisal through the WEBIgy portal and using FSB as your sponsor, please be aware of the following:

- 1) Always order your appraisal as LAPP. This will allow FSB to complete the NOV in house. This will allow for quicker turn time on this since we do not have to wait for VA to complete.
- 2) We will be the sponsoring Lender. Please enter in our VA ID as such.

Our VA ID is: 7095710000

When the appraisal is in the portal and ready for us, these are the steps that will be followed to issue the NOV:

For assistance with status of the NOV, please contact mtgsupportcenter@flanagansatebank.com.

1. The Underwriter will review the appraisal and send the NOV and Appraisal to vaappraisals@flanagansatebank.com
2. The VA Appraisals Department will send the appraisal & NOV to the borrower and upload the proof of delivery
3. The VA Appraisals Department will advise the LO that the NOV & Appraisal are in the file.
4. The VA Appraisal Team will review the VA Portal for completed appraisals on Tuesday and Thursday of each week
5. Loans are assigned to the underwriters to review withing the 5-business day window set by VA

If any corrections are needed prior to issuing the VA NOV, the U/W will:

1. Send the email to the appraiser for corrections directly
2. U/W will update the note section of the file
3. U//W will notify the LO and Mtg Support of the status
4. U/W will receive the updated appraisal, finish the NOV and email the VA Appraisal team to upload upon completion